

Kingston Deverill Church Re-ordering Programme

Sub-Committee Meeting 4pm Wednesday 29 January 2020 St Mary the Virgin Church, Kingston Deverill

Minutes

Attendance:

David Stratton (Chair)
John Lea (JL)
Richard Lucas (RL) after item 7.
Judy Munro (JM)
Richard Munro (RM)
Robert Shuler (RS)
Julian Wiltshire (JW)

Apologies:

Vanessa Colyer

RM asked the sub-committee to agree re-naming the programme 'Re-ordering' and not 'Development'. This was agreed.

1. Minutes and actions from previous meeting
 - a. Item 1.c. Vanessa Colyer and Richard Lucas have joined the sub-committee.
 - b. Item 2.c. Ted Flint had included the Programme as an agenda item at the Village Hall (VH) Committee on 23 January.
 - c. Item 2.e. The Vision. Discussed later.
 - d. Item 3.b. JL had received further, more detailed information from heating engineers BJP. RM was asked to check with the Donhead St Andrew team what their heating running costs are.
 - e. Item 4.b. Patrons. Discussed later.
 - f. Item 7.b. Fundraising Strategy. Discussed later.
 - g. Item 8.a. Public Meeting. Discussed later.
 - h. Item 8.b and c. Communications Strategy. Discussed later.
 - i. Item 8.d. RS was keeping the Archdeacon informed.
 - j. Item 8.e. RM briefed the Parish Council on 15 January and the PCC on 20 January. TF had briefed the VH Committee on 23 January.
2. Adoption of the Vision
 - a. The Vision statement was accepted by everyone present.
3. Patrons
 - a. DS had not approached prospective patrons, believing it to be premature.
4. Consideration of the Options Appraisal
 - a. All agreed that the preferred options were the two that included the lavatory within, not external to, the building. Of these, the vestry option was the most favoured.

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5. Public Meeting on Saturday 1 February 2020
 - a. It was agreed that RM would host the meeting and that as many sub-committee members as possible would be present to assist in answering questions.
 - b. JW would provide refreshments.
 - c. No actual cost figures should be mentioned but emphasis should be on a phased approach to the programme, perhaps focussing on the 'quick win' of installing a lavatory in the vestry immediately.
6. Statements of Significance and Need
 - a. Drafting of the Statement of Significance was underway. Drafting of the Statement of Need would not be progressed until a more definite scope of need had been agreed.
7. Fundraising Strategy
 - a. RM outlined indicative costs of the various elements of the programme. He then suggested an apportionment of source of funds:
 - 1) PCC 9% (including use of the allotment monies)
 - 2) Friends of the Deverills Churches 3%
 - 3) High-worth and significantly attached individuals 12%
 - 4) General appeal 14%
 - 5) Grant-giving bodies 62%
 - b. Absolute figures would not available until the scope of the programme was confirmed.
 - c. JL suggested that the lavatory could be installed in the vestry for a relatively small cost which would not require external funds. This could be done quickly subject, of course, to faculty approval. The suggestion was discussed with no firm conclusion.
8. Communications Strategy
 - a. RM advised that the website, etc, would only be developed once the needs and scope of the programme were agreed.
 - b. Regular, perhaps monthly, updates would be published in the Parish News
9. Next Steps
 - a. Next steps have been outlined at items above.

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10. Any other business

- a. DS suggested that Tim Moore, churchwarden at Horningsham and with whom the Longleat Estate is very familiar, should be kept abreast of developments. RM agreed to approach him.
- b. It was agreed that another public meeting should be held in early May to allow people to express their views on plans which by then would have been well developed.
- c. JL suggested that a questionnaire should be sent to residents seeking their views in a more structured manner. RM agreed to draft a template which would be commented on then confirmed at the next meeting in March.

11. Date of next meeting

- a. The next meeting will be held on Monday 2 March at 7pm in the Village Hall.